

## Term Contract No. 926C

STATE OF NORTH CAROLINA, DEPARTMENT OF ADMINISTRATION		
DIVISION OF PURCHASE AND CONTRACT		
116 West Jones Street, Raleigh, NC 27603-8002		
<b>Term Contract</b>	<b>926C</b>	<b>Electronic Equipment Recycling Services</b>
<b>Effective Dates</b>	July 1, 2013 through June 30, 2016	
<b>Bid Number</b>	201300618	
<b>Administrator</b>	Kimberly Williams	
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<b>Last Updated</b>	December 3, 2013	

### 1. General Information

The State of North Carolina requires that its recycled electronics not contribute to unsafe and environmentally damaging processing practices. The purpose of this contract is to assist Agencies in complying with the State's electronic recycling requirements by providing recycling service options for end-of-life electronic equipment, including the collection, de-manufacturing, and recycling of computer monitors, televisions, desktop CPUs, laptop computers, printers, scanners, keyboards and mice, copy machines, DVD players, VCRs, stereo systems, tape players, CD players, radios, telephones, cell phones, readers, network equipment, servers, fax machines, electronic games, and other consumer electronics generated by State of North Carolina agencies and other eligible users of the contract, including county and municipal governments, local education agencies, community colleges, state universities, and other local public agencies or authorities. Two different but mandatory levels of service have been established to meet the needs of all contract users.

This contract is compulsory for State departments, public universities and community colleges. It is a convenience contract for local education agencies, municipalities, and county governments. This contract also may be used by local government collection programs that receive electronic products and materials from the public. To date, approximately 90 North Carolina local governments offer some type of public electronics recycling program in their communities. This contract is intended to provide market options for those programs and is structured to allow not only specific equipment pricing but also different types of ancillary services and handling.

It shall be the responsibility of each participating governmental entity (contract user) to ensure that all requirements have been met for the surplus of the respective agency property including but not limited to inspections, property tag removal, security actions ("disk wiping", etc.) and documentation. This requirement does not pertain to equipment collected from households in a public electronics recycling program.

### 2. Scope of Contract

The contract establishes two levels of service and a fixed price, which shall be available to all eligible users based on their respective service level needs. Level A is for electronics collected by local government public recycling programs. Level B is for the recycling of all State Agency, University, Community College, Local Education Agencies, and other government generated electronics.

### 3. Agency Contract Administrators

Agencies are welcome to contact **Scott Mouw (919-707-8114)** at the **NC Division of Environmental Assistance & Outreach** or **Robert Riddle (919-854-2160)** at the **State Surplus Property Agency** for guidance and advice about this contract regarding recycling issues and concerns that pertain to their agencies' recycling needs. They can provide more details about the purpose of this contract.

Evaluation of contractor performance will take place on an ongoing basis. Contract Administrators will survey contract users to obtain feedback and to determine their satisfaction with the contractor's performance. Contract users are urged to document contractor performance and to advise Contract Administrators when performance is below expectations. An example of a performance evaluation form can be found at <http://www.doa.nc.gov/pandc/Documents/Contract-Administration-and-Monitoring-Guide/Contractor-SupplierPerformanceEvaluationReport.pdf>

#### 4. Available Vendors and General Explanation of Services

The services of five (5) electronics recycling companies, **Creative Recycling Systems of North Carolina, eCycleSecure, Electronic Recyclers International, Powerhouse Recycling, Inc, and Synergy Recycling**, hereafter referred to as “vendors,” are available under this contract.

In addition to the quoted rates below for the processing of electronic products, separate charges are quoted for transportation of electronics by the vendors to their facilities. Generators must calculate both processing and transportation charges to determine the actual full price that will be charged for the handling of their electronics. Generators may also at their own expense deliver their electronics directly to the facilities of the vendors as identified below. In all cases, generators must follow the vendors’ specifications in packaging material for transport.

The vendors also provide other services for fee, including conducting “turn key” public recycling collection events, providing on-site storage trailers, providing training, and providing transport packaging materials. Furthermore, the vendors each provide revenue-sharing options for various products that have reusable or resellable value. Generators are encouraged to review those parts of the contract to determine how they may apply to their particular situation.

In choosing the best vendor to meet its needs, each generator is encouraged to carefully evaluate its specific needs, its proximity to the vendors, the nature of its surplus inventory, and any other factor that will affect the overall price of service it may request or receive. The vendors are available to discuss the specifics of any generator’s situation, if more information is needed. ***Only through a thorough review of services needed versus services offered by the vendors can generators receive the best value from this contract.***

**Note: Some vendors charge less, pay more, or have less expensive or more expensive transportation charges. Find your best deal that meets your needs.**

All generators, except those operating public collection programs, are advised to follow practices prescribed by their agencies in managing any data that are present on any computer hard drive, laptop, or other data-containing devices. The vendors are not required to perform “disk-wiping” or any other function that protects generators against the unauthorized use or sharing of data left on electronic devices. However, both vendors do offer disk wiping services for a fee.

#### 5. Rates for Services Provided

Generators should examine the pricing closely relative to their needs and equipment available for processing. The vendors also offer differential prices for the sorting of certain materials.

In the pricing charts below, positive and negative numbers present the following:

Positive values = Revenues are paid by the vendor to the generator for materials.  
Negative values = Amount charged by the vendor for materials, which the generator pays.

The following vendors have been selected to provide Level A Services.

##### **Level A Services**

Creative Recycling

eCycle Secure

Electronic Recyclers International

Synergy

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The following vendors have been selected to provide Level B Services.

### **Level B Services**

eCycle Secure

Powerhouse Recycling, Inc

For Level B Services, all pricing will remain firm for the first 90-days of the contract, beginning July 1, 2013. After this 90-day period, Contractors may request a price change for Level B Services. This request can only be made once per contract year (July 1 through June 30), throughout the term of the contract. The request for a price change must be submitted to the Division of Purchase and Contract (P&C) for review. P&C reserves the right to accept or reject the request. Such action shall occur not later than 30 days after the receipt of the request. Notification of the decision will be given in writing to the Contractor submitting the request and the change will be posted as an addendum to this Term Contract. Contractor's wishing to request a price change must submit their request via email or fax to **Kimberly Williams, Division of Purchase and Contract** at [Kim.Williams@doa.nc.gov](mailto:Kim.Williams@doa.nc.gov) or 919-807-4509.

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**Rates for Services Provided**

**Level A Service Material**

Description of Item	Company Name			
	Creative Recycling	ECycle Secure	Electronic Recyclers	Synergy Recycling
<b>Unsorted</b> computers, monitors, televisions computer components, & other electronics	\$0.05	\$0.00	-\$0.04	-\$0.15
Intact CRT Televisions	\$0.00	\$0.00	\$0.00	\$0.00
Non-intact CRT televisions (partly scavenged or dismantled)	-\$0.25	-\$0.25	-\$0.30	-\$0.15
Flat Panel Televisions (i.e., LCD, plasma)	\$0.05	\$0.00	\$0.00	\$0.00
Intact Computer CRT Monitors	\$0.00	\$0.00	\$0.00	\$0.00
Non-intact Computer CRT Monitors (partly scavenged or dismantled)	-\$0.25	-\$0.25	-\$0.20	-\$0.15
Computer Flat Panel Monitors (i.e., LCD, plasma)	\$0.05	\$0.00	\$0.00	\$0.00
Desktop Computers	\$0.30	\$0.20	\$0.20	\$0.30 (complete) \$0.15 (incomplete)
Laptop Computers	\$0.50	\$0.20	\$0.10	\$0.30
Servers and Network Equipment	\$0.20	\$0.10	\$0.05	\$0.21
Printers, Scanners, Copiers, Fax Machines & Peripherals (keyboards and mice)	\$0.05	\$0.00	\$0.00	\$0.03
Consumer electronics (e.g., VCRs, stereo systems, games, DVD players, CD players, tape players, readers, etc.)	\$0.05	\$0.00	\$0.00	\$0.02
Cell Phones	\$1.00	\$3.00	\$1.80	\$2.00
Cable and Wire	\$0.60	\$0.30	\$0.68	\$0.45
<b>Other</b>	Rechargeable Batteries	\$0.25	Add'l pricing is available of volume of specific products	N/A
	Nooks/Kindles/Tablets	\$1.00		
	UPS	\$0.10		
	Lead/Acid Batteries	\$0.10		

## Level B Service Material

Description of Item	Company Name	
	ECycle Secure	Powerhouse Recycling, Inc
	Price Per Pound	Price Per Pound
<b>Unsorted</b> computers, monitors, televisions computer components, & other electronics	N/A	N/A
Intact CRT Televisions	-\$0.15	-\$0.15
Non-intact CRT televisions (partly scavenged or dismantled)	-\$0.15	-\$0.15
Flat Panel Televisions (i.e., LCD, plasma)	\$0.10	\$0.10
Intact Computer CRT Monitors	-\$0.10	-\$0.15
Non-intact Computer CRT Monitors (partly scavenged or dismantled)	-\$0.15	-\$0.15
Computer Flat Panel Monitors (i.e., LCD, plasma)	\$0.35	\$0.18
Desktop Computers	\$0.65	\$0.65
Laptop Computers	\$0.80	\$0.80
Servers and Network Equipment	\$0.35	\$0.35
Printers, Scanners, Copiers, Fax Machines & Peripherals (keyboards and mice)	Printer, Copiers Scanners \$0.08 Keyboards, Mice, Fax \$0.04	Printer, Copiers Scanners \$0.08 Keyboards, Mice, Fax \$0.04
Consumer electronics (e.g., VCRs, stereo systems, games, DVD players, CD players, tape players, readers, etc.)	\$0.03	\$0.03
Cell Phones	\$6.50	\$6.50
Cable and Wire	\$0.60	\$0.60
<b>Other</b>	Add'l pricing is available of volume of specific products	Lead Acid Batteries \$0.22 UPS \$0.18 Grade A Boards \$3.50

## 6. Transportation Charges

Note: Processing and transportation charges have been separated to help generators see differentials in distance and weights in materials handled by the chosen vendors. These charges are on top of processing charges above and must be taken into account in calculating the full price of service. Generators also have the option of delivering their materials at their own expense to the vendors' facilities – generators will then only be charged the processing fee as noted in the tables above. To determine and compare full pricing, generators should estimate distances from their facilities or collection points to the facilities listed in the table below.

### Level A Service Transportation Costs-Per Mile Charge

Description of Item	Company Name			
	Creative Recycling	ECycle Secure	Electronic Recyclers	Synergy Recycling
Per mile charge (one way basis) –tractor trailer truckload quantity (24 skids)	\$1.25	\$2.25	\$2.50	\$2.75
Per mile charge (one way basis) –Less than tractor trailer truckload quantity (less than 24 skids)	\$1.50	\$3.00	\$3.00	\$2.50
Transportation Charges - Alternative Option description	N/A	N/A	N/A	N/A

### Level B Service Transportation Costs-Per Mile Charge

Description of Item	Company Name	
	ECycle Secure	Powerhouse Recycling, Inc
Per mile charge (one way basis) –tractor trailer truckload quantity (24 skids)	\$0.00	\$0.00
Per mile charge (one way basis) –Less than tractor trailer truckload quantity (less than 24 skids)	Case-by-Case, not to exceed \$2.25/mi	\$0.00
Transportation Charges - Alternative Option description	Available on a case-by-case basis	N/A

## 7. Other Services

Note: Each vendor provides supplementary services that may help generators better manage their surplus electronics and prepare them for recycling. Generators should assess their situation to determine if any of these services are necessary or desired. Generators should consult with the companies.

### Level A Supplemental Services

Description of Item	Company Name			
	Creative Recycling	ECycle Secure	Electronic Recyclers	Synergy Recycling
Material Packing Services (per person/per hour)	\$0.00	\$50.00	\$25.00	\$25.00
Trailer Rental (Per Week)	\$0.00 if flipped 1x per month. \$25.00 per wk charge - if frequency is less	\$75.00	\$50.00	\$50.00
Containers Provided	\$0.00	no charge for exchanged pallets & gaylords	Gaylord Boxes - \$14.00 ea	Gaylord Boxes - \$0.00
Other Packing Material	\$0.00	Stretch Wrap - Market Price	Pallets - \$4.50 ea Pallet Exchanged \$0.00	Pallets - \$0.00 Shrink Wrap - \$45.00/box
Certified Destruction of Data Containing Devices (per unit)	On-Site Data Destruction - \$5.00 Set-Up Fee - \$250.00	Data Wiping - \$0.00 Drive Shredding (based on qty) \$1.00 - \$5.00 ea	3 Pass DOD Wire-\$5.00/unit	By weight &Count - \$0.00 By Serial # (per item) - \$1.00

### Level B Supplemental Services

Description of Item	Company Name	
	ECycle Secure	Powerhouse Recycling, Inc
Material Packing Services (per person/per hour)	< 4 man-hours \$0.00 otherwise \$40.00 per man-hour	\$0.00
Trailer Rental (Per Week)	\$75.00	\$0.00
Containers Provided	Exchanged pallets \$0.00 Gaylords \$0.00	Gaylords \$0.00 Pallets \$0.00 Drums \$0.00
Other Packing Material	Stretch Wrap - Market Price	\$0.00
Certified Destruction of Data Containing Devices (per unit)	Data Wiping \$0.00 Drive Shredding (based on qty) \$1.00 - \$5.00 ea	On-site hard drive shredding \$0.00 Off-site hard drive shredding \$0.00 DOD Data Wiping \$0.00

## 8. Taxes

Prices or Discounts shown herein do not include any North Carolina sales or use taxes.

## 9. Contractors

All known minority, women and disabled owned businesses, as well as disabled business enterprises and nonprofit work centers for the blind and severely disabled, including dealers, will be identified with "Minority owned" "Woman owned", "Disabled Owned", "DBE" or "BSD" as appropriate after the vendor number. This is being done in an effort to recognize these businesses and to encourage and promote their use to the greatest extent permitted by law.

When more than one supplier is listed for a particular item, selection should be made, whenever possible, from any of the groups identified above, consistent with agency needs and price considerations.

Contractor Name	Address	Contact, Phone, Fax	Level of Service
Creative Recycling Systems of North Carolina, LLC	619 Distribution Drive Morrisville, NC 27560	James Kristof <a href="mailto:jkristof@crserecycling.com">jkristof@crserecycling.com</a> 813-621-2319 813-740-0099 Fax <a href="http://www.crserecycling.com">www.crserecycling.com</a>	Level A
eCycleSecure	4300 Northlake Court Suite K Charlotte, NC 28216	Brett Rhinehardt <a href="mailto:brett@eCycleSecure.com">brett@eCycleSecure.com</a> 704-376-1116 704-376-1112 Fax <a href="http://www.eCycleSecure.com">www.eCycleSecure.com</a>	Level A and Level B
Electronic Recyclers International	7815 N. Palm Ave. #140 Fresno, Ca 93711	Kevin Dillon <a href="mailto:Kevin.dillon@electronicrecyclers.com">Kevin.dillon@electronicrecyclers.com</a> 559-442-3960 559-442-3999 Fax <a href="http://www.electronicrecyclers.com">www.electronicrecyclers.com</a>	Level A
Powerhouse Recycling, Inc.	175 Lane Parkway Salisbury, NC 28146	Christin Heafner <a href="mailto:ch@powerhouserecycling.com">ch@powerhouserecycling.com</a> 704-322-3093 704-269-5633 Fax <a href="http://www.powerhouserecycling.com">www.powerhouserecycling.com</a>	Level B
Synergy Recycling, LLC	320 South Gibson Drive Madison, NC 27025	Stephen Earp <a href="mailto:searp@synergyrecycling.com">searp@synergyrecycling.com</a> 336-548-7014 336-548-7015 Fax <a href="http://www.synergyrecycling.com">www.synergyrecycling.com</a>	Level A



## 10. Definitions

**Agencies or Entities** - State of North Carolina agencies, including universities, community colleges, and local school units; municipal and county governments in North Carolina; non-profit organizations performing contracted services for such agencies; and public electronics collection programs offered by municipalities and counties to their citizens.

**Cathode ray tube** or “**CRT**” - leaded glass picture tubes commonly found in computer monitors and televisions.

**Compulsory user** - Includes all state agency departments, public universities, and community colleges.

**Contract Administrator** – The individual responsible for ensuring that the contractor performs to the terms and conditions of the contract, validates contractual performance and manages issues that arise during the performance of a contract.

**Contract users, Eligible users, or Eligible contract users** - State of North Carolina agencies, including universities, community colleges, and local school units; municipal and county governments in North Carolina; non-profit organizations performing contracted services for such agencies; and public electronics collection programs offered by municipalities and counties to their citizens.

**Convenience user** - Includes local education agencies, municipal and county governments, and local public electronics collection programs.

**Generating facility or Generator** - The state or local facility of an eligible contract user at which the materials collected by the contractor originated.

**Recycling** - The collection, separation, recovery, and sale or reuse of materials such as plastic, ferrous and non-ferrous metals, glass and other raw materials that are derived from the disassembly process. Salvage of parts for resale or reuse in other electronics is also considered recycling.

**Term Contract** - A contract generally intended to cover all normal requirements for a commodity or service for a specified period of time based on estimated quantities only.

**Vendor** - A company or firm, as well as any and all subcontractors that may be involved in providing the services described in this contract.

## 11. Contract Amendment

Effective Date	Amendment Number	Description
July 1, 2013	1	Correct Level B Service Provider
August 15, 2013	2	Add Level B Service Provider
November 8, 2013	3	Add language to allow price changes for Level B Services
November 20, 2013	4	Correct email and website links for Contractors and include additional price change language.
December 3, 2013	5	Price Adjustment